



Dear Parents/Caregivers

Bellevue School operates an online ordering system for Student Stationery with our supplier – Eeny Meeny.

Parents/Caregivers are able to go directly online to the Eeny Meeny website to order and pay for their child's stationery.

Stationery packs can be delivered directly to your home. **Please do not get them delivered to school.**

Student stationery can be ordered online for your child from 1 January 2019. Go on to the website – [www.schoolpacks.co.nz](http://www.schoolpacks.co.nz)

- Select 'Bellevue School'
- Click on the correct year group for your child to order your stationery

If you do not have internet access or if you would prefer to purchase your stationery from a retail shop you will still be able to do that. If you are not ordering online it is important to match book numbers carefully so that books of the correct size, with the correct line sizes are purchased.

The following items need to be purchased from school:

- Junior book bags (for new entrant and Year 1 and 2 students)
- Senior book bags (for Year 3 – 6 students)

You will also need to pay the stationery contributions listed on your child's stationery list to the school office.

We continue to carry a small amount of basic stationery items for top up purchases during the year, but once these stocks run out any top up stationery will need to be purchased outside of school.

#### **Payments to School:**

There is a locked box in the Office foyer for parents/caregivers/students to put any payments that need to be made to school (eg. stationery items, stationery contributions, school donation, trips fees, etc.). These must be put in a sealed envelope with your child's name and room number, as well as what the payment is for.

**Payments can be made to school online to - ASB 12 3223 0048283 00 and must include:**

- Child's name
- Child's room number
- Reference, eg. trips

For your child to get the best start to their learning, please ensure that they arrive at school on their first day with their stationery.

Kind Regards

Michele Clarke (Office)