



5 December 2018

Dear Parents/Caregivers

To simplify the procedures for stationery purchases we have decided to change to an online ordering system for Student Stationery.

Stationery Lists for 2019 for all Hubs will be available online from 1 January 2019 with our Stationery Supplier – Eeny Meeny. Parents/caregivers will be able to go directly on to the Eeny Meeny website to order and pay for their child's stationery. Stationery packs can be delivered directly to your home. **Please do not get them delivered to school.** Stationery lists and instructions on how to order your stationery online will be sent home with your child's report on Wednesday 12 December.

If you do not have internet access or if you would prefer to purchase your stationery from a retail shop you will still be able to do that. If you are not ordering online it is important to match book numbers carefully so that books of the correct size, with the correct line sizes are purchased.

The following items still need to be purchased from school (if required):

- Junior book bags
- Senior book bags

You will also need to pay the stationery contributions listed on your child's stationery list to the school office.

We continue to carry a small amount of basic stationery items for top up purchases during the year, but once these stocks run out any top up stationery will need to be purchased outside of school.

At this stage we have a small number of 2018 Student stationery packs left over which have been adjusted to include the requirements for 2019. These packs are available for purchase on a first come first serve basis during the week of Monday 10 – Friday 14 December. If you would like to purchase one of these packs please come directly to the school office. **Cash sales only.**

Packs available:	Cost:
X 9 - Year 1 packs	\$25.00
X 13 - Year 2 packs	\$27.00
X 12 - Year 3/4 packs	\$25.00
X 25 - Year 5/6 packs	\$28.00

2019 Payments:

From 2019 there will be a locked box in the Office foyer for parents/caregivers/students to put any payments that need to be made to school (eg. stationery items, stationery contributions, school donation, trips fees, etc.). These must be put in a sealed envelope with your child's name and room number, as well as what the payment is for.

Payments can be made to school online to - ASB 12 3223 0048283 00 and must include:

- Child's name
- Child's room number
- Reference, eg. trips

For your child to get the best start to their learning, please ensure that they arrive at school in week one with their stationery.

Kind Regards

Michele Clarke (Office)