



where learning grows

e tipu e ako

**Bancroft Terrace, Newlands, Wellington 6037.
Phone: (04) 478-7037 Fax: (04) 477-3945**

Dear Parents/Caregivers/Whānau

Over the past few months, the number of emails that our staff have been receiving has increased substantially, along with the number that have been sent using a less respectful tone or content. Please remember the school values you speaking with us and sharing your ideas. However, an email sent late at night venting or sending ultimatums is not the most helpful way to communicate, clarify or resolve issues positively.

If there is something that you would like to talk with your child's teacher or another staff member about, we encourage you to organise a time when they can make a space to speak with you. Please contact the school or email the teacher to organise a meeting at a mutually suitable time. Do not expect that they can speak with you the moment you come in to the school as they have a number of other commitments and may not have the time or space to do this at that particular moment. Also, do not expect them to respond via email, especially to lists of requests, claims or demands for their action.

Please remember that all the staff at Bellevue School are here doing the best that they can to support your child's learning. Emails that are demanding or threatening do not usually achieve what they may set out to do. We respectfully encourage you to approach anything you would like to discuss or clarify in a positive, courteous manner so that all parties can work together for the best of our students.

The Board and Management are directing teachers to speak with parents rather than respond to copious emails that often end up in a long email tree. If something is troubling your child or yourself, or you wish to engage with our staff, the correct approach is to organise a time to do this. Teachers are professional practitioners employed to teach children so please do them the courtesy of making an appointment, much as you would do when wanting to see the dentist, the doctor or any other professional. This enables our staff to put aside the time to meet with you and direct their energies into supporting your child's learning, rather than spending large amounts of time responding to emails or having impromptu meetings that do not allow the time for a considered conversation with you.

Ngā mihi nui

Karen Hardie
Principal

Kelvin Russell
Board Chair