

Bellevue School Board Meeting

Thursday 15 August 2024 – 6:30pm - In person

Administration

- 1.1 **Present:** Kelvin Russell, Annette Borgonje, Anne Smith, Mandy Mackay, Mary Sleep, Jeff Silverwood, Deeann Daniels (guest presenter), Amanda Beauchamp (minute taker)
- 1.2 **Apologies:** Erin Bellhouse
- 1.3 **Declaration of interests:** None

Board agreed to allow Deeann to present the mid-year data before the rest of the meeting to allow her to leave afterwards.

3.2 Expert presentation

3.3 **Data Analysis** - Deeann presented the mid-year data, which is now in one document. Term 2 attendance report in principal report.

Reading years 3-6 data presented - Goal 1 achieved, goal 2 on track, goals 3 and 4 not on track. Of the students not on track, 50% were not included in year 5 data as new to our school, also includes many ESOL students, students attending Bellevue for less than a year, and students with special needs. Overall targets - on track for all school achieving reading goals (from OTJs). Māori and Pasifika year 3-6 reading - Maori students mainly tracking as at/above. Pasifika students are new to Bellevue and not tracking so well yet.

Writing - Goal 1 on track, goal 2 not on track, goal 3 on track, and goal 4 not on track due to similar factors as above in reading. Correlation between reading/writing students working below - ESOL, ORS students - have interventions in school and outside of school. Māori and Pasifika students - Māori similar to all students, Pasifika most students working towards curriculum expectation.

Maths - All students on track at 85%. Goal 1 on track, goals 2 and 3 achieved. Looking to monitor and maintain this. Boys and girls are achieving on par. Māori and Pasifika are similar to above. Have strategies to work on to maintain the increase in achievement.

ESOL students - Deeann presented the process around ESOL funding and how the school collects information for this. Different categories of students (funded and unfunded) defined. Students progress against the ELLPs (English Language Learning Progressions) affect the duration of funding. Stages and indicators are used to show progress of ESOL students across framework and within curriculum levels. School is being strategic about when to begin funding to get best benefits from this for the students. Moving from ESOL to ELL terminology. This data also includes ORS students. Understanding that this funding is used to extend students learning a second language rather than considering this as a learning 'gap'.

Deeann left the meeting.

1.4 Review actions from previous minutes

No.	Action	Who	Timeframe (by...)
1	Contact other local Boards/schools regarding submissions to STA and MOE re under resourcing.	Annette	Ongoing

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This is a true and accurate record of the Bellevue Board meeting 15 August 2024.....



(BOT Chair)

2	Contact STA to confirm the process of closing classes or hubs and inform the Board.	Annette	Done
3	Investigate options for making the hall usable for the whole school again.	Jeff/Annette	Ongoing
4	Follow up with STA re Board rep attending FUNdraiser meetings	Kelvin	To report at next meeting
5	Share cash handling procedure for fundraising.	Annette	Done
6	Report to FUNdraisers re Board concerns of filming production	Mandy	Done
7	Next steps for increasingly complex needs via cluster schools	Annette	As in point 1
8	September Board newsletter contribution	Mandy	Ongoing

1 and 7 - Local principals met and created spreadsheet of cluster needs providing a clearer picture for MOE and cluster schools. Sharing ideas about how can use collective expertise to support across the cluster in upcoming meeting. Ongoing.

1.5 Confirmation of Previous Meeting Minutes: Kelvin moved that the June Board minutes are accepted as a true and accurate record – seconded Anne. Agreed unanimously.

2. Strategic decisions

2.1 Term 3 School Docs Board review – three to review at next meeting . See Agenda.

3. Monitoring

3.1 Principal Report – read and accepted by the Board. Recommendations:

- Term dates 2025 - Board confirmed these for communication with school community.
- Board noted School Docs internal updates to Inclusive school culture, Bullying & Harassment, Concerns & complaints, Raising Concerns & Attendance procedures - to be shared with staff & families (wk 4 newsletter)
- Annette moved that the Board approve the likely number of out of zone spaces available for 2025 for advertisement to families - up to 20 'likely to be available' - 5 per term. Suggest New Entrants only. Kelvin seconded. Board approved unanimously.
- Annette moved that the Board consider ongoing support of ORS student to remain with Bellevue for another year - reduction in hours from 20 per week to 16 per week now student is managing at school - \$15,360. Came to school as a year 4 and should have been enrolled as a year 3. Jeff seconded. Board approved unanimously.
- Annette made special mention of Anne Smith during a very tricky time supporting hubs 1 and 2 - she is working tirelessly to make the roll growth teachers' schedules work and respond to the large group sizes / high needs in the hub.

3.3 Data Analysis continued - Attendance report taken as read.

Anne presented the BSLA year 1 data - minimal data available through the BSLA portal at the moment compared to that used at the classroom level to inform teaching, but very detailed. Clear increment steps for children's tracking. Students are assessed upon entering new entrants then 10 weeks later. Clearly shows the baseline and where to teach from. Most children now enter new entrants with no letter/sound knowledge and low in oral language, many ESOL as well. BSLA is making a huge difference to these students and the 10 week assessment shows this, as well as which students may need interventions. BSLA will be rolled out in year 3 next. Anne recently attended BSLA facilitator training and found it very beneficial. Regular relieving/long term contract teachers are now able to be trained in BSLA, this is currently funded by MOE.

3.4 Exploration of key result area (goals) - ERO confirmed School Evaluation Report. Report was very positive. The new way of ERO reporting is a large workload but worth it. Taken as read.

3.5 Finance

Reports taken as read.

Grants resolution - It was resolved on 15 August 2024 that an application be made to the Four Winds Foundation for the sum of \$5,512.17 ex GST to provide bus transport to and from the whole school's swimming lessons.

3.6 Property Report -

Classroom spaces upgrade on track - unifying fire systems (from 3 to 1) and fixing wiring. Ramp project to take significantly longer than initially thought. No cost increases at this stage. Retaining needed to be put in earlier due to slips - ongoing inconvenience and safety management of vehicles in school.

Accessible playground - 1st stage has been approved by MOE.

Hall end 2024 - Fire Engineer proposal via Syranese - cost of \$3,600 ex GST - 2 stages. Will give options and costs to increase occupancy now and also look at future proofing. If mainly superficial work then hall to be worked on Christmas 2024 - Internal decorating and flooring. Some will come under cyclical maintenance (\$24,000) and some will need to be Board funded (\$16,000).

Board to decide on plan to take with hall after it receives the fire engineer proposal. Jeff moved that we follow up the fire engineer proposal for \$3,600 ex GST for initial options and costs. Kelvin seconded. Board approved unanimously.

3.7 Fundraisers

Playground markings - have received a detailed quote - itemised so can select what we want - around \$28,000 in total.

Little House - around \$9,000 to replace. ChildSpace have suggested possible updates to the sandpit area with a roofed space and water hooked up for an outdoor/mud kitchen/tables. Cost around \$30-\$40,000. Mandy raised the possibility of obtaining a playhouse from Newlands College as part of their technology projects. A/P - Mandy to contact college and investigate further. Will share information with FUNdraisers.

Both projects parked - add to fundraising goals for 2025.

4 Strategic discussions

4.1 Exploration of specific issue or project -

NZSTA governance review for Boards - same format as Hautu. For Board specifically - four sections. To do collaboratively as a Board by end of year - will feed into strategic decisions for 2025.

Hautu - self review collaboration form. A/P - Board to look at and put in comments - two questions.

4.2 Board PLD/Networking - Board task list link - Annette/Kelvin working on making this into a calendar so Board know what to focus on at each point of the year. Will also include links to workshops/learning library etc. Board to look at.

5 Identify agenda items for next meeting

Board to provide recognition for staff at end of term 3.

Review task list.

Board review.

6 Administration

6.2 Correspondence -

All police vets are now in.

Accessibility parking letter from parents - in PEB.

Increasingly complex needs - as above under action points from previous minutes .

6.4 Public Exclusion Business - Board moved into PEB at 9:23pm.

7 Meeting Closure

Closing Karakia.

Meeting closed at 9:51 pm.

Next meeting: **Thursday 12 September 2024 - 6:30pm-8:30pm virtual**
Thursday 7 November 2024 - 6:30pm-8:30pm
Thursday 5 December 2024 - 6:30pm-8:30pm

Action points from meeting:

<i>No</i>	<i>Action</i>	<i>Who</i>	<i>Timeframe(by...)</i>
1	Annette to provide feedback from contact with other local Boards/Schools regarding submissions to MOE re under resourcing	Annette	Ongoing
2	School Docs - three policies to review	Board	Next meeting
3	Approach Newlands College re playhouses built as technology projects - investigate possibility of obtaining one	Mandy	Ongoing
4	NZSTA governance review - set up actions and send out	Kelvin	In each meeting until end of 2024
5	Hautu self review - two questions	Board	ASAP
6	Reply to parent letter regarding accessibility parking	Annette	ASAP
7	Upcoming Board newsletter contributions	Mandy/Erin	9/24 & 10/24